

Lassiter Flag Football Booster Club Corp.
By-laws
Adopted September 02, 2025

ARTICLE I. NAME

The name of this organization shall be Lassiter Flag Football Booster Club Corp., hereinafter referred to as the "Club". The Club is incorporated under and shall abide by the Georgia Nonprofit Corporation Code.

ARTICLE II. PURPOSE

The Club is organized and shall be operated exclusively for charitable and education purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or the corresponding section of any future federal tax code (the "Code"). Within those purposes, the Club shall ~~The purpose of the Club is to~~ support, encourage and advance the flag football program at Lassiter High School ("LHS"). The main objective of the Club is to raise the funds necessary to support the needs of the LHS flag football program. All fund raising activities of the Club will be conducted in accordance with Cobb County School District guidelines.

Upon dissolution of the Club, and after payment or provision for all of its liabilities, all remaining assets shall be distributed to the LHS athletic program, to the Cobb County School District for the benefit of LHS athletics, or to one or more organizations then exempt under Section 501(c)(3) of the Code. Any such distribution shall be used exclusively for public or charitable purposes. No assets shall be distributed to any member, officer or director of the Club.

Article III: Membership

Section 3.01 Qualifications. Membership in the Club shall be open to all Active Members, Alumni Members and Patrons who support, encourage and advance the flag football program at LHS.

Section 3.02 Active Members. An Active Member shall be the parent or guardian of any varsity, junior varsity or freshman flag football player or student manager and/or trainer at LHS who has paid, in full or any prorated amount, approved by the Executive Board, pursuant to Section 3.06.

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Section 3.03 Alumni Members. An Alumni Member shall be a LHS graduate or parent or legal guardian of a LHS graduate.

Section 3.04 Patrons. A Patron shall be any individual or business that is not an Active or Alumni member that through its sponsorship and support of the Club is deemed by the Executive Board to be a Patron.

Section 3.05 Right to Hold Office and Vote. Active Members are eligible to hold office if they are in good standing. Active members will be considered in good standing if they have paid any applicable annual dues designated by the Executive Board and abide by the Bylaws of the Club at all times. Active Members in good standing who have not been elected to office may vote in the Annual Meeting but not in the General Board meetings of the Club. Patron members cannot hold office or vote in any meeting of the Club.

Section 3.06 Dues. Dues will be collected on an annual basis in a manner prescribed by the Executive Board.

- a. Any member that joins after the season has started must pay dues. Those members may be eligible for a prorated amount, as voted on the Executive Board.

Section 3.07. The fiscal year shall be June 1st to May 31st.

Article IV: Meetings

Section 4.01 Executive Board Meetings. The Executive Board shall have meetings at such time and places as it deems necessary with notice to members of the Executive Board by e-mail.

Section 4.02 Annual Meeting. An Annual Meeting of all the Members shall be held each year with such time and place determined by the Executive Board ~~Board of Directors~~. Notice of the meeting will be made by posting the date and time on the web site.

Section 4.03 General Meetings. The General Board shall conduct meetings at such time and places as determined by the Executive Board. Notice of the meetings shall be made to members of the General Board by e-mail and also posted on the Club's web site.

Section 4.04 Quorum. A simple majority of members of the Executive Board or General Board ~~present~~ will constitute a

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quorum for an Executive Board or General Board ~~any meeting and attendance of 10 Active Members will constitute a quorum for any of the General, Executive Board and/or the~~ Annual Meeting.

Section 4.05. Special meetings may be called by the President, and only such business for which the meeting was called shall be transacted.

Article V: Executive Board

Section 5.01 Composition. The Club shall have a General Board made up of members of the Executive Board, Ex-Officio member (section 5.01b) and Active Members who have volunteered to serve in this capacity and have been duly elected.

- a. The Executive Board shall be comprised of the following:
President, 2 Vice Presidents, Secretary and Treasurer
- b. Ex-Officio Members. The Executive Board may elect or appoint any number of members to serve in an ex-officio advisory capacity to the Executive Board. Ex-Officio Members shall have no voting rights. The Head Flag Football Coach will serve in this capacity.
- c. General Board Members. Active Members in good standing who have volunteered to serve in this capacity and have been duly elected.

Section 5.02 Each individual member of the Executive Board shall have one vote.

Article VI: Officers

Section 6.01. Each Board Member, in addition to the duties set out below, shall maintain a record of his/her year to serve as a guide to the incoming officer.

Section 6.02 Election/Terms.

- a. Members of the Executive Board shall be ~~appointed-nominated~~ by the Executive Board and then elected by a majority vote of the Members present in person or by proxy at the Annual meeting. Or by members of the General Board if it becomes necessary to fill a position due to resignation, removal or other reason. With the exception of those serving out the remainder of unexpired terms, members shall serve for a term of one year and may be appointed and elected for successive years.

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- ~~a. i~~ The initial Executive Board shall be those named in the Articles of Incorporation or appointed by the incorporators, and they shall serve for the completion of one term of office or until their successors are duly elected and qualified in accordance with these Bylaws, whichever occurs first.
- b. Ex-Officio Members are appointed by the Executive Board and do not require election or confirmation by members. They serve terms(s) at the discretion of the Executive Board.
- c. The term of office shall be for one (1) year, beginning on June 1. One person may be elected to the same office for no more than two consecutive terms.

Section 6.03. If a vacancy occurs in the Executive Board, the President will have the right of appointment with the approval of the Executive Board for the remainder of the unexpired term of the office. If the office of President becomes vacant, it shall remain vacant until the next annual election. The Vice-President(s) shall assume the duties of the President as President-Elect.

Section 6.04 Policies for Attendance/ Resignation/Removal/ Vacancies

- a. Attendance. General and Executive Board members are expected to attend a majority of all Board and Club meetings.
- b. Resignation. General and Executive Board members may resign at any time by giving written notice to the President or the Secretary of the Club. Resignation shall take effect upon receipt of the written notice and does not require acceptance or confirmation. The resulting vacancy shall be filled as set forth in
- c. Removal. Members may be removed for or without cause. Requests for removal must be presented in writing to the President or if the request comes from the President or concerns the President, to the Secretary. Upon receipt, a copy thereof will be forwarded to the Athletic Director of LHS. The Executive Board shall then schedule a special meeting of the General Board to allow discussion and rebuttal regarding the request for removal. Notice of this meeting will be posted on the Club's web site. Members may be removed by a 2/3rd majority vote of the General Board present at the special meeting either in person or by proxy. The resulting vacancy shall be filled as set forth below.

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- d. Vacancies. If a member of the Executive or General Board resigns, is removed or otherwise cannot complete his/her term, a successor shall be appointed by the Executive Board and confirmed by a majority vote of General Board members present in person or by proxy at the next General Board meeting. He /she shall hold office for the remainder of the unexpired term.

ARTICLE VII OFFICERS RESPONSIBILITIES, COMMITTEES AND LIAISONS

Section 7.01 Officers

- a. President- The President of the Club shall preside at all meetings of the members and serve in an ex-officio capacity as a member of all committees of the Club.
- b. 2 Vice Presidents - The VPs will support the president, where needed, and be the central point of contact for committees. Responsibilities may shift based on the needs of the board and committees.
- c. Secretary - The Secretary shall keep a record of all the meetings of the Club and shall assume any other duties agreed upon by the Executive Board.
- d. Treasurer- The Treasurer shall keep the financial records of the Club, paying all bills, collecting all monies due to the Club and making all necessary filings. He/she shall provide the LHS Athletic Director copies of comprehensive financial statements showing all monies collected and expenses paid on a quarterly basis. He/she shall also submit to the LHS Athletic Director the Club's banks statement on a monthly basis on or around the 15th of each month to coincide with the receipt of such statement from the Club's banking institution. He/she may also assume any and other duties agreed upon by the Executive Board.
- e. The positions comprising the Executive Board shall be determined on an annual basis by the Executive Board ~~of Directors~~. An Executive Board position may be shared by more than one member, but such members will only be entitled to one collective vote per position on all matters voted on by the Executive Board.

Section 7.02 Committees

Committees will be established in accordance with the needs of the Club. These will be decided on by the Executive Board.

Article VIII: Indemnity and Insurance

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Section 8.01 Indemnification. To the extent permitted by the Georgia Nonprofit Corporation Code, the Club shall indemnify its officers, board members and authorized volunteers against reasonable expenses and liabilities arising from their good-faith service to the Club. This indemnification does not cover intentional misconduct, knowing violations of law, or transactions from which the person received an improper personal benefit.

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Section 8.02 Insurance. The Club may purchase liability insurance, including directors' and officers' coverage, for the Club and the persons described in Section 8.01, as approved by the Executive Board.

Article ~~VIIII~~IX: Parliamentary Authority

Robert's Rules of Order, Revised, shall be the authority in all proceedings not covered by these By-Laws.

Article X: Amendments

Section 10.01 These By-Laws may be amended by a majority vote of the Executive Board.

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